

Call: 911

Identify: WINNIPEG GLIDING CLUB

Airfield Location:

RM of MacDonald, ROAD 48NW(Northwest), Driveway Number 09112

WINNIPEG GLIDING CLUB

EMERGENCY RESPONSE PLAN

Revised 2018

PURPOSE

This plan is a guide for instructors and other responsible members who may be involved in the response to a major aircraft accident at or near the Winnipeg Gliding Club or any other gliding operation that the Winnipeg Gliding Club engages in.

EMERGENCY COORDINATOR

In the event of an accident the duty instructor or another responsible member will become the Emergency Coordinator and will oversee the execution of this response plan and any other actions considered necessary.

EMERGENCY RESPONSE

The Emergency Coordinator will initiate the following:

- a) The first response and rescue efforts for all persons involved in the accident, taking into account any hazardous conditions at the crash site.
- b) The protection of all spectators and bystanders
- c) Contact of emergency response officials to attend to the injured and to attend to any fire or other hazardous condition resulting from the accident. Contact numbers are at the top of each page and in Appendix A.
- d) Escort and expedite emergency services to the accident site while on club property, taking into account the current conditions e.g. wet field conditions. If the site is off club property arrange escort to the scene.

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e) Ensure a safe flying operation or ensure safe termination of the flying operation.

f) Any other actions necessary to protect the Winnipeg Gliding Club, its members and any other people at the scene.

COMMUNICATIONS

The telephone is located in the Training Center. In addition a portable telephone is available at the Flight Line which will work through the land line from any point on the airfield. All contact numbers are in Appendix A. The club phone number is 204-735-2868.

FIRST AID EQUIPMENT AND FIRE EXTINGUISHERS

The First Aid Kits are in the Flight Operations Building and in the Flight Operations Cart which is used at the flight line. Two stretchers, two blankets, backboard, first aid kit, belt cutter, Kendrick Extraction Device complete with cervical collars and fire axe are in the east storage room for the club house.

Fire Extinguishers: Operations Trailer, Aviation Fuel Tank, Hangar (One at the North end and two at the South end), Flight Operations Building, Towplanes (Forward of the front control column in Scout and behind pilot head in Pawnee). A water fire extinguisher is available in the Training Center.

FOLLOW UP ACTIONS

Coordinate with the RCMP by providing personal information about any accident victims.

Contact the Transportation Safety Board if necessary. See **APPENDIX B** for contact information and criteria.

Coordinate removal or preservation of the wreckage when it is released by the Transportation Safety Board.

When all emergency actions are completed the Emergency Coordinator should write a brief report describing the emergency response and all subsequent events and a list of all

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members who were present and submit it to the Safety Officer or CFI as soon as possible.

CROSS COUNTRY ACCIDENTS AND MISSING AIRCRAFT

In the event of a glider or towplane failing to return from a cross-county flight the duty instructor/emergency coordinator will find out the intended task for the day if it is known.

If the pilot has announced that he is landing in a certain location and has not contacted the club in a reasonable time period the duty instructor/emergency coordinator may dispatch a towplane with two people on board to search for the aircraft. The decision to dispatch the aircraft will have to be done with consideration for the timely rescue of the pilot. Locating an aircraft using only verbal position reports may be time consuming or not possible at all with the resources available. The alternative will be to initiate search and rescue services. This can be done by calling the Winnipeg Area Control Center Shift Manager 204-983-8338 (24 Hrs).

If the pilot has been making position reports the gliders last known position can be determined. If the aircraft's final position is not known the duty instructor/emergency coordinator should contact any pilot who may have heard a position report and from that information attempt to reconstruct the gliders last known position. This information will be necessary for a search and rescue effort.

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APPENDIX A

CONTACT NUMBERS AND INFORMATION FOR EMERGENCY SERVICE

FOR OPERATIONS AT STARBUCK GLIDERPORT

Club telephone number: 204-735-2868

FIELD LOCATION
RM of MacDonald, Road 48NW(Northwest), Driveway Number 09112 (North West Quarter, Section 33, Township 8, Range 2 West) Aerodrome Name: Starbuck Location Indicator: CKJ7 Coordinates from CFS: N49 42 22 W97 40 50 3 Miles south of Highway 2 on Allinson Road.

For Oakbluff Emergency Service 1-204-837-3332, not intended for emergency services.

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APPENDIX B

ACCIDENT REPORTING

Transportation Safety Board- Phone: (24 Hrs.) 204-983-5548

Winnipeg Area Control Center Shift Manager: (24 Hrs.) 204-983-8338

Winnipeg Flight Service (24 Hrs.) - Phone 1-866-WXBRIEF / 1-866-992-7433
For emergency service press 1 on the menu.

Selections From the General Section of:

Aeronautical Information Manual - AIM 2015-2

Effective October 15, 2015 to March 31, 2016

GEN 3.2 Definitions

Under the CTAISB Act, "aviation occurrence" means

(a) any accident or incident associated with the operation of an aircraft, and

(b) any situation or condition that the Board has reasonable grounds to believe could, if left unattended, induce an accident or incident described in paragraph (a).

Gen 3.3 Reporting an Aviation Occurrence

The owner, operator, pilot-in-command, any crew member of the aircraft and any person providing air traffic services that have direct knowledge of an occurrence must report the following aviation occurrences to the Board if they result directly from the operation of an aircraft.

3.3.1 Accidents

In the case of an accident,

(1) a person is killed or sustains a serious injury as a result of:

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(a) being on board the aircraft,

(b) coming into direct contact with any part of the aircraft, including parts that have become detached from the aircraft, or

(c) being directly exposed to jet blast, rotor down wash or propeller wash,

(2) the aircraft sustains structural failure or damage that adversely affects the aircraft's structural strength, performance or flight characteristics and would normally require major repair or replacement of any affected component, except for:

(a) engine failure or damage, when the damage is limited to the engine, its cowlings or accessories, or

(b) damage limited to propellers, wing tips, antennae, tires, brakes, fairings or small dents or puncture holes in the aircraft's skin, or

(3) the aircraft is missing or inaccessible.

3.4 Keeping and Preservation of Evidence

Every person having possession of or control over evidence relating to a transportation occurrence must keep and preserve the evidence unless the Board provides otherwise. This is not to be construed as preventing any person from taking the necessary measures to ensure the safety of any person, property or the environment. Any person who takes these measures must, to the extent possible in the circumstances and before taking those measures, record the evidence by the best means available and advise the Board of their actions.

3.6 Offices of the TSB

TSB—Central

Regional Manager, TSB-AIR
335-550 Century Street
Winnipeg MB R3H 0Y1

Toll-free (within Canada):.....1-800-387-3557

Toll:.....819-994-3741

Fax:204-983-8026

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E-mail:airnotifications.winnipeg@tsb-bst.gc.caTSB